Minutes Board of Governors Meeting for March 8, 2016

Roll Call

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<th>Board Members</th>
<th>Student Rep</th>
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<tr>
<td>Bruce Fraser</td>
<td>Kyle Shepherd</td>
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<td>Sandie Mapel</td>
<td>Greg Boyer</td>
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<td>Boris Slogar</td>
<td>Albert Iosue</td>
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<td>Dave Straub</td>
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<td>Harry Thomas</td>
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<td>Doug Davis</td>
<td>Dep’t Chair</td>
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<td>Shane Kalinoski</td>
<td>Kimberly Seidelmann</td>
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<td>X</td>
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<td>Pat Ellis</td>
<td>Scott Kalinoski</td>
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<td>Greg Evans</td>
<td>Ted Lozier</td>
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Meeting Minutes
This month’s meeting was called to order by President, Bruce Fraser. Motion to accept February minutes with clerical corrections.
1st – Dave Straub, 2nd – Harry Thomas. Motion passed.

Old Business

Board Member Bio updates
Beth has sent out samples. Everyone needs to review and send back to Beth. She will review for consistency and forward to Scott for posting on the website.

Football Ticket Application Submitted
The application has been submitted for the Rutgers game/Homecoming in October. 50 tickets will be sent to Doug.

Membership Update
30-40 applications have been received to date. Board members need to get theirs submitted also. Scott needs to update the application that is on the website. Bruce will request parent alumni to send out an email blast to all CE alums. Remember new grads get one year free.

Website Update
No updates.
**Food Security Volunteer opportunity**
Drive by food collection at Longaberger House to support Mid-Ohio Foodbank. Kim Seidelmann is coordinating. She currently has 1 student and herself enrolled. It is April 9 with 2 shifts available. 7:15 am – 10:30 am and 10:00 am – 1:30 pm. They need a total of 47 volunteers; would like to have 4 from each society. Dave, Ted & Beth available for 1st shift. Russ and Sandie for 2nd shift.

**Society Roundtable**
The parent alumni is hosting a society roundtable on March 30th. Greg and Bruce will attend.

**New Business**

**2016 President Tickets**
Craig has said that they are being sent out to who applied last year. Seating priority may be changing this year. It costs $1300 to get 2 tickets to each game. Greg will try to get contact address changed to Dave’s address. Dave will verify with Craig on details.

**Assistant Treasurer**
Doug has indicated he may need help as Treasurer since he is unable to attend the meetings. The board is OK with him missing meetings. In order to provide protection to both the Treasurer and the organization, an ad-hoc position/reviewer of accounts will be utilized. Adam willing to help out as long as it is acceptable to his compliance office. Adam/Doug would need to send a copy of the statement with account numbers redacted to the board. Adam will provide a check and balance system by reviewing.

**Outstanding Alumni**
The award is made at the annual meeting in October. From a timeline perspective, need 3 weeks to order plaque, 4 weeks to for coordination with awardee; which created a drop dead selection at the August board meeting. Potential candidates were discussed. Nominations are open year round, credentials based on contribution to the profession.
**Golf Outing Flyer**
It is important to have student teams. Need to have Mary Ross send out invitation and also Dr. Heckenberger. Shane will handle coordinating an alumni guest.

**Other**

**Dinner for 12 Buckeyes**
Included dinner with 5 alumni and 7 students. Pat Ellis said was very good. The students really enjoyed it as well. The students were mostly juniors, 1 sophomore. They asked really good questions; it helped open lines of communication. Some departments send out personal invitation to students which made them feel very special. Something to consider another time.

**Scholarships**
Greg will email Mary Ross about engagement in selection process and amount of awards. Harry has a copy of the scholarship agreement with the department. Bruce will contact Booker Wooten for an estimate of funds available for the next meeting. Discussion about the value to award. The intent has been to be the premier scholarship for the department. Our endowment is growing, most others were single gifts. We want to have a role in the process.

**Potential Bylaw Change Discussion**
Consider adding to the bylaws a clause about attendance of board members. Perhaps something along the lines of after 3 meetings of inactivity they will be dropped as a board member. The president would contact after 2 months of inactivity or participation. They would always be free to reapply. Concerns over how to handle special circumstances. Needed to help gain structure and improve communication by regular participation.

**Onboarding of New Board Members**
There is a learning curve to being a board member and seeing the work behind the scenes. It is also difficult for new board members to know what to expect. Ted, as a new board member will develop an overall guide that can be shared with prospective board members. It will not be all inclusive, but a general overview.
Logo Update
Dave has the bridge template. He will send it to Beth to be ‘cleaned up’ so it can be added to our communication items (letterhead, website, flyers, etc.) It will be to supplement the standard logo developed by the parent alumni.

Archives
Dave shared some archives including photos of the 1987 champion concrete canoe team and 1989 concrete canoe report.

Leaders in our field
Harry pointed out an article about Doug Davis from the Structure magazine.

Alumni News
No report

Student News
Kyle Shepard reported that they had approximately 50 students at their last meeting on February 25th. Concrete canoe has poured; they are going with a Flintstones theme. Autocad classes are 3-4 weeks in. 5-6 students attended/helped at a STEM Festival. The next student board will have a high turnover. The next student board will be responsible for the helping to host the OVSC conference, so they will need to be very involved.

Department News
No report

Treasurer’s Report
No report

Adjournment
Next meeting is April 12, 2016 at 12 noon, Hitchcock Hall.
Motion to adjourn at 1:35.
1st by Beth Lozier, 2nd by Greg Boyer. Motion passed.

To call into a Board meeting, dial 877-820-7831 and use Conference ID 274306 followed by the # symbol.