### Meeting Minutes
This month’s meeting was called to order by President, Bruce Fraser. Meeting minutes need to be updated to include checking account balance. Motion to accept minutes with inclusion of checking account balance. 1st – Boris Slogar 2nd – Bill Coombs. Motion passed.

### Old Business

#### Membership
No update.

#### Membership Mailing
Greg is getting a quote from the parent alumni association for mailing. Boris asked if they have a pricing menu. Bill Coombs stated the prices are generally higher than we would expect. It is anticipated that it would require 4 weeks lead time to utilize the alumni mailing system. Concensus was to get a finalized quote and if it is high or too lengthy we will do mailing via email. We are always around 180 paid members regardless of the method used to contact alumni- mail or email. We can request an email list from Heidi at the Alumni Office.

### Website Update
Scott Jackson has made good progress on updating the website. He has added thru August 2015 minutes. Needs information or notes from September lunch meeting, annual meeting in October and November meeting. Sandie will try to compile information from September and October. Events section has been updated with past and upcoming. The awards have been updated and the front page currently has pictures of Randy Over, our most recent award recipient. The Board of Officers needs to be updated.

Scott has created a google drive for file sharing among board members for ease of access to information. It includes sections for:
- Documents – constitution, minutes, strategic plan
- Events – by category like Golf 2016
- Member info – like mailing lists etc.

Part of the goal is to keep knowledge accessible as officers and board members change. 15GB is free, when we
exceed that the cost will be $1.99/month for 100 GB. Concerns over the security and signing in process. Scott will investigate further and consensus was to start by having a few individuals begin populating the drive. Contact Scott via email if you want access.

**New Business**

**Student Team Funding Requests**
Student teams made presentations at the November meeting, but a specific funding request was outstanding. This item was tabled in December. Greg received an email from Kyle Shepard, Student Representative stating that the concrete canoe team is requesting $1500 and the Environmental Team is requesting $300 to $500. We have not heard from the steel bridge or estimating team. The check is written to the university then managed via the department. Motion to approve $1500 for concrete canoe and up to $500 for steel bridge. 1st – Bill Coombs, 2nd by Greg Boyer. Motion passed.

**Association name change to Society**
Remember that we are now a society and need to transition all branding etc. by August 2016. Sandie will try to make a new letterhead. Greg will send Sandie and Bruce toolkit from alumni.

**Committee Volunteers**
Ongoing concern over a few board members carrying the majority of the responsibilities. We need to share the work and the knowledge. In addition, we need to document our efforts and events for meeting goals established by parent alumni association to receive monetary rewards and designation as scarlet, gray or carmen. Bruce will develop a list of jobs and roles for further discussion.

Board Member vacancies
Albert is unable to be as involved as he would like and will be stepping down. Based on the bylaws, the board can then appoint a person to fill the vacancy. Looking to diversify the age of the alumi on the board, Angela Desimone was brought for consideration. She is a roadway engineer that has converted to
bridge design. She is energetic and interested in taking on the role. Motion to appoint Angela Desimone to any upcoming open positions on the board. 1st by Sandie Mapel, 2nd by Beth Lozier.

**Ongoing Business**

**Student Chapter News**
Kyle reported that they have approximately 60 people coming to their general meetings. He is hoping to have 30-40 students at the Hockey night. He will send out an email and also ask Mary Ross to send one out also. They have board members going to Chicago for ASCE student leadership. They are currently setting up schedule of meetings and events for the semester. Most student competitions are in March and April. There was no new student chapter news.

**Department News**
There was no new department news.

**Treasurers Report**
Balance at the end of January is $23,823.22

**Hockey Night**
Boris will bring raffle tickets. Greg will contact Dave Straub about raffle items and his contacts for signed items. Greg will send flyer to Mary Ross to send out to faculty and students. Currently have 22/50 tickets reserved.

**Adjournment**
Motion to adjourn at 1:20.
1st by Greg Boyer, 2nd by Bill Coombs. Motion passed.

The next regular Board of Governors meeting is scheduled for **Tuesday, February 9th** at Noon at Hitchcock Hall Room 410.

To call in to a Board meeting, dial **877-820-7831** and use Conference ID **274306** followed by the # symbol.