Meeting Minutes
This month’s meeting was called to order by Greg Boyer.

Old Business
Membership
Doug Davis reported no change in the total number of members since last month.

Website Update
Scott Jackson has a meeting scheduled with Phoebe Kim from the department to go over website posting and maintenance. Goal is to bring the website up to date by end of month. Want to have current meetings, schedule, and events.

New Business
PEO – Program Educational Objectives
Dr. John Lenhart presented an outline of the ABET accreditation process, specifically focusing on the Program Educational Objectives for graduates. The next review is scheduled for 2017, and includes 8 evaluation criteria. Primarily interested in the Alumni Society reviewing and endorsing the program education objectives (PEO) for graduates 2-3 years after graduation. The following were presented:

1. Graduates will apply engineering fundamentals acquired in their undergraduate program to succeed.
2. Graduates will be motivated toward lifelong learning and the pursuit of significant, recognized post-B.S. professional development.
3. Graduates will engage in outreach to improve engineering practice or society.

The alumni society also requested the addition of other types of education opportunities be included into the PEO. Motion by Doug Davis, second by Greg Boyer. Motion passed unanimously.

Student Team Requests
Student teams made presentations at the last meeting, but a specific funding request was outstanding. Greg will reach out to get funding requests. This item was tabled until the next meeting.
Membership Mailing
We will continue to utilize the same forms for the annual mailing and also included a letter from the department chair and Alumni President. We still want funds coming into our Society and not to the overall alumni society at this point.

ASCE Student Chapter Engagement
Discussion that alumni members need to be more involved at the student level. Doug Davis has had great interaction with student concrete canoe and steel bridge teams and plans to continue this effort.

Ongoing Business

OSU Alumni News
Remember that we are now a society, we recommended changes to constitution, charter etc. as needed last month.

Student Chapter News
There was no new student chapter news.

Department News
Dorota was excused from the meeting. Frank Croft represented the Department on behalf of Dorota. Mary Ross, Coordinator of Advisors, presented information on scholarships. We expressed concern over some students receiving alumni awards 3 years in a row, when our guidelines limited it to 2 times. We explained that we want students that are in the major, no freshman. In addition, we want to be included in determining the number and amount of awards as well as some input on the individuals selected. The following schedule was determined:
April - President of Alumni & Frank Croft would contact Booker Wooten (Fiscal) to determine the amount of funds available so board could determine the number and amount of awards to be granted.
May - Mary Ross would bring 12 candidates to board for selection of recipients. Mary will then handle coordination of program.

Treasurers Report
There has been no change since last month. Balance as of the end of December is $24,262.93.

Alumni Board Member Responsibilities
There was discussion about board members who do not attend meetings or participate in events, but are members only by listing.

There was also discussion about needing to spread responsibilities between board members. If each board member handles a part of the society then those who currently handle multiple roles can be assisted and share knowledge to others.

Adjournment
Motion to adjourn was made by XXXX.
The next regular Board of Governors meeting is scheduled for Tuesday, January 12th at Noon at Hitchcock Hall Room 410.
To call in to a Board meeting, dial 877-820-7831 and use Conference ID 274306 followed by the # symbol.